

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
November 18, 2021 - REVISED

Date: Thursday, November 18, 2021

Type: Regular Meeting

Time: 7:00 p.m.

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling &
Via Zoom Software

Quorum: Satisfied (minimum of four required)

Present: Mary Ann Ferrigan, Chairman
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Tom Ritter, Trustee

Kirtland Community College Guest:

Dr. Tom Quinn – President

Kristen Barnhart

Nathan Sutton

Gina Moya

Marj Esch – Zoom

Dr. Amy Fugate

Chris Bowman

Michelle Vyskocil

Absent: Roy Spangler, Trustee
Amy Knepp, Trustee

I. Routine

- Call to Order: 7:00 p.m. by Chairperson Mary Ann Ferrigan
- Pledge of Allegiance
- Mission and Vision Statement - To provide innovative educational opportunities to enhance student lives and build stronger communities. Kirtland will be the first choice for learner-centered education, guiding students and communities toward success.
- Roll Call – Roy Spangler and Amy Knepp – absent; all other board members were present in person
- Welcome to Guests – John Thompson (KCC Faculty)
- Amending Agenda: Motion by Vice-Chair Jack Kramer to accept changes to agenda – (K) Resolution to donate funds from the sale of the lease to the College for scholarships, and (L) Executive Session for Sale of Roscommon Property. Seconded by Trustee Ritter Motion passed without dissent.

II. Public Comment

- No Public Comments

III. Consent Agenda

- a. October 21, 2021, Regular Board Meeting Minutes
- b. October 21, 2021, Finance Committee Meeting Minutes
- c. Revision of POL 5.220 Credit for Part-Time Experience
- d. Revision of POL 5.165 Hospitalization, Dental, Life, and Long-Term Disability Insurance

Motion by Trustee Bruder to accept Consent Agenda (a-d) as presented, and the policies presented be approved as a second read. Second by Trustee Tom Ritter. No further discussion. Motion passed unanimously without dissent.

IV. NEW BUSINESS

- Revision of POL 5.310 Job Reclassification. Motion by Vice-Chair Jack Kramer to accept revisions as a first read and forward to the agenda of the December Board meeting for a second reading. Second by Trustee Tom Ritter, No further discussion. Motion passed unanimously without dissent.
- Revision of POL 5.430 Financial Support for Professional Development. Motion by Vice-

Chair Jack Kramer to accept revisions as a first read and forward to the agenda of the December Board meeting for a second reading. Second by Trustee Alan Bruder. Discussion ensued regarding amendments. Motion passed unanimously without dissent.

- Revision of POL 5.075 Professional Improvement Leave. Motion by trustee Tom Ritter to repeal the policy. Second by Vice Chair Jack Kramer. No further discussion. Motion passes unanimously without dissent; policy repealed.
- Revision of POL 5.455 Health Policy for Employees. Motion by Vice Chair Jack Kramer to move policy to the December Board meeting for a second reading. Seconded by Trustee Alan Bruder. Discussion ensued regarding generalized policy, OSHA standards and new directives. No further discussion. Motion carries without dissent.
- Motion directing the President to move forward with plans to construct two student housing villas. – Discussion ensued with Dr. Quinn’s efforts to meet with engineers, talking to construction manager, changing architects, large expenditure to college. Chairperson suggests, Motion for President to move forward with hiring architect to revise current drawings, finish site plan. Discussion ensued with Board members and administrators present at the meeting regarding student projections, number of villas needed – one with 16 beds versus two villas at this time; the housing study from last fall; and housing available in community. Also discussed was surveying students or talking to students about student housing and cost of student housing; student financial aid, student activities for housing students, security, homeless students, food services, staffing for student housing, and support. Dr. Quinn suggests he will pursue site plan, cost, bids, and gathering data for Board to decide; Chairperson suggests preparing a Support Services budget – No motion made.
- Motion to clear land for two housing villas. Motion by Trustee Ritter and seconded by Trustee Ed Pearen. Discussion ensued regarding cost above \$25k and Master Plan for Student Housing. Motion passed without dissent.
- Resolution to donate 25% of proceeds from the sale of the Roscommon lease; monies will be given to the Kirtland Foundation for Endowment – student scholarships.

V. **Executive Session** – 7:47 p.m. Motion by Vice-Chair Jack Kramer for Executive Session to discuss the sale of the Roscommon campus. Seconded by Trustee Tom Ritter. Motion passed without dissent.

- **7:51 p.m.** Motion by Vice-Chair Jack Kramer to end Executive Session and return to regular meeting. Seconded by Trustee Tom Ritter. Motion passed without dissent.

VI. President’s Report

- Discussion ensued with Board members regarding the possible sale of the Roscommon Campus.
- Dr. Quinn discussed a current Letter of Intent received by an interested party.
- Motion by Trustee Tom Ritter to give Dr. Quinn permission to sign agreement for the purchase of the Roscommon campus for up to \$2.6 million. Seconded by Vice-Chair Jack Kramer

V. Board Member Reports/Open Discussion

- Discussion ensued regarding sending Board packets out earlier.

VII. Announcements & Calendar Items

- December 16 – Regular Board Meeting (TBD)

VIII. ADJOURNMENT

With no further business to discuss, Chairperson Mary Ann Ferrigan adjourned the meeting at 8:26 p.m.

Minutes submitted by:
Gina Moya

Adopted by the Board: _____