

**KIRTLAND COMMUNITY COLLEGE
AGENDA
REGULAR MEETING
OF THE BOARD OF
TRUSTEES November 20, 2025
6:00 p.m.
Community Room A**

**Finance Committee Meeting
5:00 pm
Community Room A**

**Board of Trustees Retreat
4:00 p.m.
Community Room A
4800 W. Four Mile Road, Grayling, MI 49738**

Regular Agenda

- I. Call to Order and Pledge of Allegiance**
Mission: To provide innovative educational opportunities to enhance student lives and build stronger communities.
- II. Roll Call**
- III. Welcome of Guests and Introduction of New Employee(s)**
Chantel Adelfio - Tutoring Coordinator
Lauren Holm - Foundation Assistant
Olivia Schoening - Instructor, Nursing
Jessica Stokes - Instructor, English
- IV. Public Comment(s)**
- V. Additions/Deletions to Agenda**
- VI. Approval of Agenda**
- VII. Consent Agenda:**
 - A. Minutes from October 16, 2025, Regular Board Meeting
 - B. Minutes from October 16, 2025, Finance Meeting
 - C. Student Policies (Revisions)
 - POL 6.008 Transfer Credits
 - POL 6.010 Registration
 - POL 6.015 Credit Hour Limit
 - POL 6.025 Honors List
 - POL 6.026 Graduation Honor
 - D. Business Policies (Revision)
 - POL 2.003 Purchasing Cards
 - POL 2.025 College Owned Vehicles

Suggested Motion: The Board of Trustees of Kirtland Community College approves the Consent Agenda (A-E) as presented.

VIII. Old Business

None

IX. Postponed/Tabled Business

None

X. New Business

E. Student Services Policies (Revision)

POL 6.020A Grade Reporting System

POL 6.030A Academic Probation and Academic Dismissal

POL 6.040 Incomplete Grades

POL 6.045A Course Repetition

POL 6.055 Tuition and Fees

POL 6.056 Residency

POL 6.060A Refunds for Class Registration

POL 6.080 Student Housing

POL 6.090 Student Records Rights and Privacy

F. Student Services Policies (Rescind)

POL 6.095 Student Rules and Regulations

XI. President's Report

Erine Wescoat - Workforce Development and Training

Matt Biermann – Convergent Update

Matt Rice – Marketing Update

XII. Board Members' Reports/Open Discussion

XIII. Announcements & Calendar Items

- Nov. 22 - Women's/Men's Basketball vs Glen Oaks 1:00 pm
- Nov. 24 - Women's/Men's Basketball vs Grand Rapids 1:00 pm
- Nov. 26-27 - Thanksgiving Break. College closes at noon
- Dec. 5 - Fall Police Academy Graduation/Nursing Pinning Ceremony
- Dec. 18 - Board of Trustees Meeting 6:00 p.m.
- Dec. 24-Jan. 5, 2026 - Christmas Break. College closes at noon on December 23rd.

XIV. Adjournment