Meeting called to order by Chair Ferrigan at 7:19 p.m.
Pledge of Allegiance and reading of the Board of Trustee’s Mission Statement.

**Roll Call:**
- **Trustees present:** Chair MaryAnn Ferrigan, Amy Knepp, Jack Kramer, Roy Spangler, Tom Ritter, Ed Pearen and Alan Bruder
- **Trustees absent:** None
- **Employees present:** Tom Quinn, Jason Broge, Michelle Vyskocil, Kristin Barnhart, Nathan Sutton and Tony Madaj

**Welcome and Introduction of Guests:** Josh Sullivan, Rehmann; Steve Peacock, Rehmann

**Public Comment:** None

**Consent Agenda:** Motion by Trustee Knepp second by Trustee Bruder to approve the consent agenda (A – E) as presented:

A. Minutes from the September 19, 2019 Finance Committee Meeting.  
B. Minutes from the September 19, 2019 Regular Meeting of the Board.  
C. POL 2.215 Life Threatening Situations, **second read.**  
D. POL 2.205 Policy on Injuries, **second read.**  
E. POL 2.230 Animals on College Property, **second read.**

All in favor. Motion carried.

**New Business:**

F. Fiscal Year 2018-2019 Financial Audit by Rehmann. Josh Sullivan, from Rehmann audit firm reviewed the 2018-2019 finished audit. General Fund revenues are comparative to peers. General Fund expenditures are on average when compared to peer groups. Trends in revenue compared to expenses year over year are positive. Motion by Trustee Knepp, second by Vice-Chair Kramer to accept the financial audit as presented.

All in favor. Motion carried.

G. Ratification for the sale of Bonds. Motion by Chair Ferrigan, second by Trustee Knepp, that the Kirtland Community College Board of Trustees accepts the resolution to ratify the bond sale as presented.

All in favor. Motion carried.

H. Michigan Liquid Asset Fund (MILAF) Resolution. Jason Broge, CFO highlighted a few points from the detailed presentation given by Paul Stauder, from PFM earlier in the finance meeting; a brief question and answer session followed. Motion by Vice-Chair Kramer, second by Trustee Ritter to approve the Resolution to join the Michigan Liquid Asset Fund Plus as presented.

All in favor. Motion carried.

I. 2019 Holiday Schedule. Motion by Trustee Spangler, second by Vice-Chair Kramer to approve the 2019 employee holiday schedule as presented.

All in favor. Motion carried.
J.  POL 6.055 Tuition and Fees:  Motion by Vice-Chair Kramer, second by Trustee Knepp to move the
POL 6.055 revision to a 2nd reading.
   All in favor.  Motion carried.

K.  POL 5.115 Holidays:  Motion by Trustee Bruder, second by Trustee Ritter to move the POL 5.115
revision to a 2nd reading.
   All in favor.  Motion carried.

President’s Report
❖ Suzanna Kopan Sakwa, Economist at EMSI presented the Impact Analysis Study on Kirtland Community
College via PowerPoint.  She explained that this study is conducted to measure Kirtland Community
College regional impact on the economy and workforce.  It also calculates Kirtland’s return-on-investment
for students, taxpayers and society.  A few questions were answered, and she was thanked for the valuable
information.
❖ Dr. Quinn mentioned a Board self-evaluation provided by the ACCT that will be completed in the near
future.  He also gave an update on the Board By-Laws that he and Trustee Spangler are working on.  He
said that the By-Laws have been sent to legal and upon return will be presented to the Board.
❖ Dr. Quinn discussed the importance of showing the quality of Kirtland Community College, and what
Kirtland offers.  He shared that a few area MTA and Rotary meetings will be hosted at Kirtland.  He also
talked about Kirtland’s efforts in strengthening partnerships.
❖ Dr. Quinn talked about marketing efforts regarding Dual Enrollment; the success of Kirtland-Grayling’s
Cosmetology Lab, highlighting increased enrollment, and client base; and the progress on the Strategic Plan.

Board Member Reports / Open Discussion
❖ Chair Ferrigan mentioned a conversation she had with State Representative Rendon regarding student
transportation via bus, which opened up a group discussion.  The group talked the need for busing students
to Kirtland-Grayling.  They discuss an obstacle is County Transit not crossing county lines, inhibiting
student transportation for many.  Vice-Chair Kramer recommended sending a letter to the Transit Authority
to further investigate the possibility of busing students.
❖ Chair Ferrigan suggested that she would like to see Student Senate brought back to Kirtland.  Michelle
Vyskocil, Vice President of Student Services stated that Student Senate is promoted during orientation, and
information is also sent in a mailer, but students aren’t showing interest.  The group talked about how
student housing may change the culture, and increase interest in Student Senate.
❖ CFO Broge shared dates of youth performances at the Kirtland Center for Performing Arts.

Review of the announcements and calendar items as listed on the agenda.

With no further business, Chair Ferrigan declared the meeting adjourned at 8:36 p.m.

Respectfully submitted by Amy Kuch, Recording Secretary