

KIRTLAND COMMUNITY COLLEGE

**AGENDA
REGULAR MEETING
OF THE BOARD OF TRUSTEES**

**on
October 16, 2025
6:00 p.m.**

**Finance Committee Meeting
5:00 pm
Community Room A - First Floor**

**4800 W. Four Mile Road, Grayling, MI 49738
Community Room A - First Floor**

Regular Agenda

I. Call to Order and Pledge of Allegiance

Mission: To provide innovative educational opportunities to enhance student lives and build stronger communities.

II. Roll Call

III. Welcome of Guests and Introduction of New Employee(s)

Sharon Gross - Digital Media Coordinator

Olivia Schoening - Nursing Instructor

Jessica Stokes - English Instructor

Hayley Strohpaal - Student Account Specialist

Brad Wagner - Admissions Specialist

IV. Public Comment(s)

V. Additions/Deletions to Agenda

VI. Approval of Agenda

VII. Consent Agenda:

A. Minutes from September 11, 2025, Regular Board Meeting

B. POL 3.050 Board of Trustees Awards

Suggested Motion: *The Board of Trustees of Kirtland Community College approves the Consent Agenda (A) as presented.*

VIII. Old Business

None

IX. Presentation of Audit by Rehmann

Motion

X. Presentation of Finalsite Web Consultant

Motion

XI. Postponed/Tabled Business

None

XII. New Business

C. Student Services Policies (Revision)

POL 6.008 Transfer of Credits

POL 6.010 Registration

POL 6.015 Credit Hour Limit

POL 6.025A Honors List

POL 6.026 Graduation Honors

D. Student Services Policies (Review)

POL 6.020A Grade Reporting System

POL 6.070 Auditing of Courses

POL 6.130 Vaccination Policy

E. Business Policies (Revision)

POL 2.003 Purchasing Cards

POL 2.025 College Owned Vehicles

F. Resolution to Accept 2026 Kirtland's PA 152 Employee Insurance Compliance

XIII President's Report

Heather Appold - Kirtland Foundation Report

Matt Rice – Marketing Update

XII. Board Members' Reports/Open Discussion

XIII. Announcements & Calendar Items

- **Oct. 2 - College Fair, Grayling Campus 9am-11am**
- **Oct. 3 - Kirtland Nursing Conference, Grayling Campus 9am - 4pm**
- **Oct. 8 - Gaylord Chamber Business After Hours, Gaylord 5pm-7pm**
- **Oct. 15 - Senior Summit, Grayling Campus 6pm - 8pm**
- **Oct. 28 - Fall Festival, 11am - 6pm**

XIV. Adjournment