

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
AGENDA**

**October 21, 2021, at 7:00 p.m.
Face to Face Meeting – Community Room A
Kirtland-Grayling Campus, 4800 W. 4 Mile Rd., Grayling, MI 49738**

**Finance Committee Meeting
6:00 p.m. – 7:00 p.m.**

1. Call to Order and Pledge of Allegiance

Mission: To provide innovative educational opportunities to enhance student lives and build stronger communities.

2. Roll Call

3. Welcome and Introduction of Guests

- 4. Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by a single Board action adopting the Consent Agenda.

- A. August 19, 2021, Regular Board Meeting Minutes
- B. September 17, 2021 Regular Board Meeting Minutes
- C. Revision of POL 5.080 Family and Medical Leave
- D. Revision of POL 5.155 Probationary Status – New Employees
- E. Revision of POL 5.405 Employee Assistance Program
- F. Revision of POL 2.100 Budget Preparation and Administration
- G. Revision of POL 2.255 Health and Safety
- H. Revision of POL 2.225 Property, Plant, and Equipment
- I. Revision of POL 5.050 Performance Appraisals

Suggested Motion: *The Board of Trustees of Kirtland Community College approves the consent agenda as presented, and the policies presented (A-H) be approved as a second read.*

5. New Business

- j. Revision of POL 5.195 Harassment or Discrimination
- k. Revision of POL 5.220 Credit for Part-Time Experience
- l. Revision of POL 5.165 Hospitalization, Dental, Life, and Long-Term Disability Insurance
- m. Approval of the audit report, if complete
- n. Resolution to approve a change in employee insurance plan

Suggested Motion: *I move that Policy be accepted as the first reading with corrections/amendments and forwarded to the agenda for a second reading during the November Board meeting.*

6. Old Business

7. President's Report

- Update on the Higher Learning Commission
- Setting a date for a Board retreat

8. Board Member Reports/Open Discussion

9. Public Comment

10. Announcements & Calendar Items

- November 18 – Regular Board Meeting

Adjournment