

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
October 21, 2021

Date: Thursday, October 21, 2021

Type: Regular Meeting

Time: 7:08 p.m.

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling &
Via Zoom Software

Quorum: Satisfied (minimum of four required)

Present: Mary Ann Ferrigan, Chairman
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Tom Ritter, Trustee
Amy Knepp, Trustee
Roy Spangler, Trustee
Alan Bruder, Trustee

Kirtland Community College Guest:
Dr. Tom Quinn – President
Tony Madaj Kristen Barnhart
Nathan Sutton Chris Bowman
Gina Moya - Zoom Michelle Vyskocil
Marj Esch – Zoom

Absent: N/A

I. Routine

- Call to Order: 7:08 p.m. by Chairperson Mary Ann Ferrigan
- Pledge of Allegiance
- Mission and Vision Statement - To provide innovative educational opportunities to enhance student lives and build stronger communities. Kirtland will be the first choice for learner-centered education, guiding students and communities toward success.
- Roll Call – All board members were present in person
- Welcome to Guests –Dr. Quinn introduced guests Christy Bingle (Kirtland); Bob Oakes (Kirtland), Emily Abayomi (Kirtland), Josh Sullivan and Kadra Kiercynski from Rehmann & Assoc.
- Amending Agenda: Motion by Trustee Jack Kramer to amend agenda - move from New Business item M – Approval of Audit Report after the Consent Agenda; add item O – Athletics and item P – Dissolve Foundation Fund to New Business; remove item J – POL 5.195 Harassment and Discrimination from the agenda. Seconded by Trustee Roy Spangler. No discussion, motion carries without dissent.

II. Consent Agenda

- a. August 19, 2021, Regular Board Meeting Minutes
- b. September 17, 2021 Regular Board Meeting Minutes
- c. Revision of POL 5.080 Family and Medical Leave
- d. Revision of POL 5.155 Probationary Status – New Employees
- e. Revision of POL 5.405 Employee Assistance Program
- f. Revision of POL 2.100 Budget Preparation and Administration
- g. Revision of POL 2.255 Health and Safety
- h. Revision of POL 2.225 Property, Plant, and Equipment
- i. Revision of POL 5.050 Performance Appraisals
- j. Approval of Audit Report

Motion by Trustee Amy Knepp to accept Consent Agenda (a-j) as presented, and the policies presented be approved as a second read. Second by Trustee Alan Bruder. No further discussion. Motion passed unanimously without dissent.

III. NEW BUSINESS

- Approval of Audit Report by Rehmann and Associates: Motion by Vice-Chair Jack Kramer to accept the clean and modified opinion of financial report as reported by Josh Sullivan from Rehmann & Associates. Seconded by Trustee Roy Spangler. No further discussion. Motion carries without dissent.
- Revision of POL 5.220 Credit for Part-time Experience. Motion by Amy Knepp to accept as a first read with amendments and forward to the agenda of the December Board meeting for a second reading. Second by Vice Chair Jack Kramer. No further discussion. Motion passes unanimously without dissent.
- Revision of POL 5.165 Hospitalization, Dental, Life and Long-Term Disability Insurance. Motion by trustee Ed Pearen to accept as a first read with amendments and forward to the agenda of the December Board meeting for a second reading. Second by trustee Tom Ritter. No further discussion. Motion passes unanimously without dissent.
- Resolution to approve move insurance to 80/20 from Hard Cap (PA-152 Expenditure). Motion by Vice Chair Jack Kramer to move insurance from Hard Cap to 80/20 per compliance with PA 152 Expenditure. Seconded by: Trustee Alan Bruder. No further discussion. Motion carries without dissent.
- Athletics. Vice Chair Jack Kramer discussed a proposed Basketball budget and the re-instatement of men's and women's Division II basketball program at Kirtland. Division II Basketball program and budget proposed by D. Haskins. Motion by Vice Chair Jack Kramer to re-instate the men and women basketball program for 2022-23 per D. Haskins's proposal – Division II play. Seconded by Trustee Roy Spangler. Discussion ensued. Motion carries without dissent.
- Dissolving Endowment Fund line item in budget– Motion by Madam Chair Ferrigan to dissolve the line item Endowment Fund in the budget. Seconded by Roy Spangler. Discussion ensued regarding origination of fund and purpose for the fund. Amended Motion by Chairperson Ferrigan: Dissolve the Endowment Fund listed as a line item in the budget and move \$2M into the Student Housing Fund. Seconded by Trustee Roy Spangler. No further discussion. Motion carries without dissent.

IV. Old Business - None

V. President's Report

- Higher Learning Commission – Dr. Quinn thanked everyone contributing to Kirtland receiving an outstanding report from the HLC; thanks to Nick Baker and Deb Shumaker for writing the minutes of the HLC audit; thanks to faculty that participated in meeting and spoke to the evaluators; thanks to everyone participating with the HLC visit.
- Board Retreat – November 11 at 5 p.m.
 - M-Tech & UC Plan; Site Plan – Retreat discussion
 - Student Housing – Retreat discussion
 - Estimate for Student Housing Cost for construction – Retreat discussion
 - Master Facility Plan for UC & M-Tech – to be discussed at Retreat
- Sen. Kurt Vander Wal's visit at Kirtland – discussed by Roy Spangler and Dr. Quinn

VI. Board Member Reports/Open Discussion

- Ed Pearen – State Rep. from 42nd District and Rendon presented Kirtland with a flag that hung over the House of Representatives;
- Kirtland Flag's discussed
- Michelle V. responded to Chair person Kramer's question about high schools participation with Kirtland.

VII. Public Comments – None

VIII. ADJOURNMENT

With no further business to discuss, Chairperson Mary Ann Ferrigan adjourned the meeting at 8:05 p.m.

Minutes submitted by:
meeting on Gina Moya

Adopted by the Board during the

Date

/s/

President's Signature