

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
September 15, 2022

Date: Thursday, August 18, 2022
Time: 7:02 p.m.

Type: Regular Meeting
Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling

Quorum: Satisfied (minimum of four required)

Present: Jack Kramer, Vice Chairman
Amy Knepp, Trustee
Alan Bruder, Trustee
Tom Ritter, Trustee
Roy Spangler, Trustee

Kirtland Community College Guest:
Dr. Tom Quinn – President
Matt Biermann- IT Kristen Barnhart
Dr. Amy Fugate Chris Bowman
Gina Moya George Thayer
Michelle Vyskocil (Zoom) Hannah Latiolias
Vanessa Noffsinger

Absent: MaryAnn Ferrigan - Absent
Ed Pearen – (present via Zoom)

I. ROUTINE

- Vice-Chairperson Jack Kramer called the meeting to order at 7:02 p.m. in Kirtland's Community Room A.
- Pledge of Allegiance led by the Board members
- Mission and Vision Statement – read by Vice-Chair Jack Kramer
- Roll Call – Chairperson MaryAnn Ferrigan was absent; Secretary Ed Pearen was absent but present via Zoom software and unable to vote or participate.
- Welcome to Guests – Dr. Quinn introduced Kirtland women basketball coach Hannah Latiolias and Vanessa Noffsinger – HR Director.

II. PUBLIC COMMENTS

- No members of the public were present.
- Vice-Chair Jack Kramer thanked Dr. Quinn and John Thiel for their work to make Meet the Candidate Night a success. Dr. Quinn said it was a team effort and thanked everyone that worked with him and John Thiel.

III. CONSENT AGENDA

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Motion by Trustee Roy Spangler to accept the Consent Agenda (a) as presented. Second by Trustee Amy Knepp. No further discussion. Motion passed without dissent.

IV. NEW BUSINESS

- Resolution to accept Best Practices 2022– Dr. Quinn presented the board members with the Best Practices Resolution for September 2022. Motion by trustee Amy Knepp that Kirtland's Board of Trustees accepts and approves the Best Practices – September 2022 criteria at Kirtland Community College. Seconded by trustee Tom Ritter. Discussion ensued regarding the 2022 changes. After no further discussions, the Board voted. Motion carries without dissent. Ayes: 5, Nays: 0, Abstain: 0; Absent: 2.

V. OLD BUSINESS

- No old business to discuss

VI. PRESIDENT'S REPORT

- Dr. Quinn provided the Board members with an update on the student housing construction site – concrete and piping are currently in progress.
- A reminder about the MCCA BOD Meeting is on September 29 and 30. A reception dinner will begin at 5:30 p.m. on the night of the 29th. Chairperson MaryAnn Ferrigan is the voting representative for the MCCA; MaryAnn is currently in Ireland, and in her absence, Roy Spangler is the alternate for the MCCA. Dr. Quinn's assistant will send a reminder to the board members prior to the event.
- Presentation – Dr. Quinn provided a PowerPoint presentation on management strategies and plans to increase the student population and tuition hours. Also discussed were student enrollment numbers and the decline in student population across Michigan; Kirtland's tuition hours from 2006 to 2022. Dr. Quinn stressed that Kirtland must expand its boundaries; Kirtland needs to be an "experience" for students. Dr. Quinn pointed out how Kirtland has been transformational to students in programs such as Criminal Justice. Dual enrollment issues and general education difficulties were discussed during the presentation. Board members exchanged discussions and questions. Dr. Quinn spoke about eSports gaming, and Kirtland will be traveling to Traverse City on November 4 to learn more about bringing eSports to the Grayling campus.

VII. BOARD MEMBER REPORTS/OPEN DISCUSSION

- Vice-Chair Jack Kramer announced Kirtland was one of 20-member college boards receiving complimentary ACCT board services. Trustee Kramer worked with Chairperson Ferrigan to submit Kirtland's name in the drawing.
- Trustee Amy Knepp discussed the Event Center Coordinator position and candidate Adam Reese. Adam Reese was hired to fill the position and will start this month. Trustee Knepp suggested that members of the Board and Dr. Quinn meet with Mr. Reese.
- Trustee Tom Ritter raised concerns regarding the athletic budget and expenses; he questions where the budget sits for athletic expenses. Trustee Kramer reminded trustee Ritter that he was a member of the committee that decided the current athletic budget. Trustee Knepp suggested the committee meet to revisit the athletic budget. Dr. Quinn will schedule a meeting with the coaches and the athletic budget committee members (Ed Pearen, Amy Knepp, Tom Ritter, Jack Kramer, and Dr. Quinn) early next week.

VIII. ADJOURNMENT

With no further business to discuss, Vice-Chair Kramer adjourned the meeting at 8:08 p.m.

Minutes submitted by:
Gina Moya, Asst. to the President
Kirtland Community College - Grayling

Adopted by the Board on: _____