

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
AGENDA**

**September 16, 2021, at 7:00 p.m.
Face to Face Meeting – Community Room A
Kirtland-Grayling Campus, 4800 W. 4 Mile Rd., Grayling, MI 49738**

1. Call to Order and Pledge of Allegiance

Mission: To provide innovative educational opportunities to enhance student lives and build stronger communities.

2. Roll Call

3. Welcome and Introduction of Guests

- 4. Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by a single Board action adopting the Consent Agenda.

- A. August 19, 2021, Regular Board Meeting Minutes
- B. Revision of POL 5.105 Travel Insurance
- C. Revision of POL 2.035 Travel and Expense Reporting and Reimbursement
- D. Repeal of POL 2.045 Appraisals
- E. Adoption of POL 4.455 Faculty Teaching at Another College

Suggested Motion: *The Board of Trustees of Kirtland Community College approves the consent agenda as presented, and the policies presented (A-F) be approved as a second read.*

5. New Business

- F. Revision of POL 5.080 Family and Medical Leave
- G. Revision of POL 5.155 Probationary Status – New Employees
- H. Revision of POL 5.405 Employee Assistance Program
- I. Revision of POL 2.100 Budget Preparation and Administration
- J. Revision of POL 2.255 Health and Safety
- K. Revision of POL 2.225 Property, Plant, and Equipment

Suggested Motion: *I move that Policy _____ be accepted as the first reading with corrections/amendments and forwarded to the agenda for a second reading during the October Board meeting.*

6. Old Business

- L. Revision of POL 5.050 Performance Appraisals

7. President's Report

- Update on the Higher Learning Commission visit with comments from the consultant evaluators
- Update on the sale of an easement for the cell phone tower
- Comments on the Ribbon Cutting/dedication and public tours
- Discussion on the Roscommon Campus
- Update on fall semester enrollment – M. Vyskocil
- Report on Social Media marketing – S. Witherspoon
- Report on Employee Assistance Program – N. Sutton
- Signing of a Conflict of Interest Statement

8. Board Member Reports/Open Discussion

9. Public Comment

10. Announcements & Calendar Items

- October 13-16 ACCT Leadership Congress – San Diego, CA

Adjournment