

KIRTLAND COMMUNITY COLLEGE

Board of Trustees Meeting Minutes

September 17, 2020

"Nursing Program Update" -Educational Session - 6:30 p.m. – 6:50 p.m.

Board of Trustee members present

Date: Thursday, September 17, 2020

Time: 7:00 p.m.

Location: KCC Grayling Campus & Zoom Software

Type: Regular Meeting

Notice Provided in Advance: Yes

Quorum: Satisfied (minimum of four required)

Present: Mary Ann Ferrigan, Chairman
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Tom Ritter, Trustee – via Telephone
Roy Spangler, Trustee
Amy Knepp, Trustee

Absent: Alan Bruder, Trustee

Kirtland Community College Guest:

Dr Tom Quinn - President
Matt Biermann – IT staff
Tim Chilcote – via Zoom
Michelle Vyskocil - via Zoom
Dr. Amy Fugate
Chris Bowman, CFO
Kristen Barnhart - Finance
Gina Moya – via Zoom
Cheryl Halliday – The HL Resorter

I. ROUTINE

- Call to Order: 7:06 p.m. by Mary Ann Ferrigan, Chairman
- Pledge of Allegiance
- Mission and Vision Statement - To provide innovative educational opportunities to enhance student lives and build stronger communities. Kirtland will be the first choice for learner-centered education guiding students and communities toward success.
- Roll Call – Trustee Alan Bruder was absent, all other board members were present in person, via Zoom or by telephone.
- Welcome of Guests

II. Consent Agenda:

- Motion by trustee Amy Knepp to accept Consent agenda (A - F) as presented
 - A. Minutes from the August 20, 2020 Board of Trustee Meeting Minutes.
 - B. Second Read for Revision of Policy 2.030 Petty Cash
 - C. Second Read for Revision of Policy 2.085 Maintenance-Custodial- Grounds
 - D. Second Read for Revision of Policy 2.220 Death on Campus
 - E. Second Read for Revision of Policy 2.185 Accreditation
 - F. Second Read for Revision of Policy 4.060 Salon Services in the Cosmetology Department.
- Seconded by Trustee Kramer. Motion passed unanimously without dissent.

III. NEW BUSINESS

- Revisions to POL 6.095 Student Rules and Regulations. Motion by trustee Kramer to accept POL 6.095 Student Rules and Regulations with changes/ amendments and move to a second reading; seconded by trustee Pearen. No further discussion. Motion carries. Passed unanimously without dissent.
- Revisions to POL 5.045 Credentials. Motion by trustee Knepp to accept POL 5.045 Credentials with changes/amendments and move to a second read; seconded by trustee Spangler. No further discussion. Motion carries. Passed unanimously without dissent.
- Revisions to POL 5.110 Public Civic Duty. Motion by trustee Pearen to accept POL 5.110 Public Civic Duty with changes/amendments and move to a second read; seconded by trustee Kramer. No further discussion. Motion carries. Passed unanimously without dissent.
- Revisions to POL 5.070 Military Leave Policy. Motion by trustee Spangler to accept POL 5.070 Military Leave Policy as amended and move to a second read; seconded by trustee Knepp. No further discussion. Motion carries. Passed unanimously without dissent.
- Revisions to POL 5.090 Solicitation and Acceptance of Funds and Gifts. Motion by trustee Ritter to accept POL 5.090 Solicitation and Acceptance of Funds and Gifts with changes and amendments; and move to a second read; seconded by trustee Kramer. No further discussion. Motion carries. Passed unanimously without dissent.

- Revisions to POL 6.000 Student Services. Motion by trustee Ritter to Repeal POL 6.000 Student Services; seconded by trustee Spangler. No further discussion. Motion carries with a 5 to 1 vote to repeal POL 6.000 Student Services. Jack Kramer – NO; MaryAnn Ferrigan – YES, Tom Ritter – YES, Roy Spangler – YES, Amy Knepp – YES, Ed Pearen - YES

IV. REPORT FROM PRESIDENT:

- Dr. Quinn provided an update on the Covid-19 Testing Trailer located at the Grayling campus. Discussion ensued regarding the trailer facilities, scheduling, and community use.
- Dr. Quinn provided an update on Phase III and his goal to keep construction going during the winter months.
- Michelle Vyskocil, VP of Student Services and Registrar, provided an update on enrollment to the board members; Enrollment is down 7.9%; 181 dual enrolled students; 1,328 total students registered; KCC is #20 out of 28 college enrollment report. Discussion ensued regarding KCC classes offered at the local high schools. Further discussion ensued about the Late Start program being offered at Kirtland.
- Dr. Quinn discussed Senate Bill 1055, which would amend the Community College Act and provide Kirtland the opportunity to offer a Bachelor of Science degree in nursing (BSN). Discussion ensued regarding a BSN program being offered at Kirtland, Dr. Quinn is preparing a statement for legislature, and Kirtland will be Lobbying for the BSN program.

V. Board Members Report/Open Discussion

- Trustee Spangler discussed the low cost of Kirtland courses and suggested a comparison of cost be placed on our website; he also urged Kirtland's administration to become aggressive in advertising course costs with comparisons to other college's course cost.
- Trustee Kramer provided members with the ACCT handout (Diversity Equity and Inclusion Guide) and encouraged everyone to read the information provided by the ACCT.

VI. Public Comment

- No public comment

VII. Announcements & Calendar Items

- September 17 – Finance Meeting – Canceled
- September 22- October 2, ACCT Regional Caucuses/Senate Meetings via Zoom
- October 5 – 8 – ACCT Leadership Congress Reimagined on Zoom
- November 19 – Finance Meeting
- December 12, End of fall semester

VIII. ADJOURNMENT

With no further business to discuss, Madam Chairperson Ferguson adjourned the meeting at 8:17 p.m.

Minutes submitted by:
Gina Moya

Adopted by the Board during the meeting on:

Date

President's Signature