

KIRTLAND COMMUNITY COLLEGE
AGENDA FOR A REGULAR MEETING OF
THE BOARD OF TRUSTEES
September 21, 2023 AT 7:00 p.m.
Community Room A

Kirtland -Grayling Campus
4800 W. Four Mile Road, Grayling, MI 49738

Regular Agenda

I. Call to Order and Pledge of Allegiance

Mission: To provide innovative educational opportunities to enhance student lives and build stronger communities.

II. Roll Call

III. Welcome and Introduction of Guests

IV. Public Comment(s)

V. Consent Agenda: *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any board member or staff member may ask that any item on the Consent Agenda be removed and placed later on the agenda for a complete discussion. Such requests will be automatically respected. If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by a single Board action adopting the Consent Agenda.*

- A. Minutes from August 17, 2023, Regular Board Meeting Minutes
- B. Minutes from August 10, 2023, Special Board Meeting Minutes
- C. Minutes from August 21, 2023, Search Committee Meeting Minutes
- D. Minutes from August 21, 2023, Search Committee Minutes
- E. Minutes from August 29, 2023, Special Board Meeting Minutes
- F. Adoption POL 1.060 Board Member's Ethical Code, second reading
- G. Revised POL 2.260 HIPAA Privacy Policy, second reading
- H. Revised POL 2.265 HIPAA Hybrid Entity Designation, second reading

Suggested Motion: *The Board of Trustees of Kirtland Community College approves the Consent Agenda (A-H) as presented.*

VI. Old Business - None

VII. Postponed/Tabled Business -None

VIII. New Business

- I. Pauly Group - Angela Provart, approval of the Presidential Profile and other issues
- J. Revision of POL 5.435 Policy for the Performance of Work at a Personal Residence
- K. Revision of POL 5.120 Job Vacancies
- L. Revision of POL 5.330 Promotional Transfers
- M. Revision of POL 5.461 Written Information Security Program

IX. President's Report

- I. Review of the BSN Grant budget
- II. Review of a meeting with the Otsego County Commissioners
- III. Enrollment report, fall semester 2023 census count
- IV. Attendance at the Fall meeting of the MCCA Board of Trustees

X. Board Member's Reports/Open Discussion

XI. Announcements & Calendar Items

- Sept. 26 - Flu Shot Clinic
- Sept. 28 - MCCA Fall BOD - Macomb Community College
- Oct. 9-12 - ACCT Leadership Conference - Las Vegas, NV (*Aria Resort*)
- Oct. 19 - Finance Committee Meeting, with audit report
- Oct. 19 - Regular Board Meeting
- Oct. 27 - Corrections Academy Graduation

XII. Adjournment