

KIRTLAND COMMUNITY

COLLEGE

Search Committee Meeting Minutes September 28, 2023

Date: Thursday, September 28, 2023

Type: Search Committee Meeting

Time: 12:00pm

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling
President's Conference Room

Quorum: Satisfied

Present: MaryAnn Ferrigan, Chairman
Roy Spangler, Trustee
Amy Knepp, Trustee
Mark McCully, Faculty
David Green, Faculty
Scott Rice, Alternate Faculty
Nicole Claussen, Alternate Faculty
John Metts, Adjunct Faculty
Susie Marshall, M-TEC Representative
Vanessa Noffsinger, Human Resources
Paige Gailbraith, Student Representative
John Thiel, Administration
Nick Baker, Administration
Kemmoree Duncombe, Administration
Matt Biermann, Alternate Administration
Michelle Vyskocil, Alternate Administration
Heather Appold, Foundation
Ron Sharpe, Facilities
Tom Pavelek, Alternate Facilities
Gail Hughey, Community Member
Jim Hilgendorf, Community Member
Reverend Bryan Thompson, Community Member

George Zinkosky, Alternate Student (ABSENT)

Kirtland Community College Guest: Dr. Angela Provart

I. CALL TO ORDER

- Chairperson, MaryAnn Ferrigan, called the meeting to order at 12:03 p.m. in the President's Conference Room on Kirtland's Grayling campus.

II. ROLL CALL

- All above attended except George Zinkosky, Alternate Student Representative, who was absent.

III. NEW BUSINESS

- Chairperson, MaryAnn Ferrigan, introduced the guest, Dr. Angela Provart.
- Dr. Provart provided an overview of the semi-finalist interview process.
 - Anticipated number of candidates for review, expected length of sessions, time limit set per question, advance notice to candidate
 - All committee members expressed consent to proceed with process as laid out by Dr. Provart.
- Dr. Provart led discussion regarding revision/addition/deletion of proposed interview questions for semi-finalist interviews.
 - Committee spent a significant amount of time discussing and tailoring interview questions to meet needs and expectations at Kirtland.
 - All committee members expressed consent to proceed with the revised question list as presented.
- Dr. Provart provided information regarding client portal login and applications available on the Pauly Group website.
- Committee discussed technology setup for the next scheduled meeting in October.

- Setup being arranged by Kirtland's IT Department.

IV. ADJOURNMENT

- Chairperson, MaryAnn Ferrigan, adjourned the meeting at 1:07 p.m.

Minutes submitted by
Vanessa Noffsinger, Human Resources
Kirtland Community College - Grayling

Approved by the Board on: