

**Best Practices Resolution
July 2019**

The Board of Trustees of Kirtland Community College resolves that the following criteria have been met by Kirtland Community College in accordance with the State of Michigan School Aid Act 94 of 1979, Section 388.1830 amended, subsection 230 (3):

- (a) For Category A, economic development and business or industry partnerships, the following:
- i. The community college has active partnerships with local employers including healthcare providers, manufacturing, public safety, automotive, and small business.

Kirtland Community College has partnerships with four hospitals and seven extended care facilities that provide clinical education to students in the health science programs. It collaborates with the automotive industry, manufacturing, business, public safety, and other occupations to provide courses where students obtain industry recognized certificates, apply skills in internships, and complete apprenticeship programs, both industry-developed and Department of Labor approved. The Nursing Department has completed a contract with the Michigan Department of Corrections to provide ongoing assessment training for their nurses. The Cardiac Sonography program and the Public Safety Department provide updates and recertification training for the incumbent workforce. The Automotive Department is a training center for Fiat/Chrysler and provides Chrysler certifications as part of the curriculum. The Welding and Fabrication Program is a testing center for welding certification.

- ii. The community college provides customized on-site training for area companies, employees, or both.

Kirtland Community College provides customized on-site training for many area companies. In the last 12 months on-site training has included: Microsoft Excel training for manufacturing, welding certifications, blueprint reading, basic mathematics and measuring, pneumatic and hydraulics, and marketing.

- iii. The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.

Kirtland Community College maintains a Speakers Bureau that supports small businesses by providing presentations on topics of interest and concern; these topics include: local marketing, labor negotiations, and federal compliance issues. Kirtland has contributed to a founding role for the Sawmill Rural Business Incubator located in the Village of Roscommon where clients are provided personalized assistance, and business startups are facilitated.

- iv. The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.

Kirtland Community College operates the Michigan Technical Education Center in the city of Gaylord

and has an office for the Director of Workforce Development and Apprenticeships.

- v. The community college has active partnerships with local or regional workforce and economic development agencies.

Kirtland Community College is involved with two local Workforce Development Boards – Northeast Michigan Consortium and Region 7B Consortium. MiWorks collaborates with our workforce development initiatives to help provide grants. The Dean of Occupational Programs serves as a member of the Talent District Career Council (TDCC) and serves on the Workforce Development Board for the Northeast Consortium and Region 7B. The college President has been a member of two economic development boards and still attends meetings. All approved occupational programs have advisory committees which are made up of community business and industry leaders that meet regularly.

(b) For Category B, educational partnerships, the following:

- i. The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, direct credit, middle college, or academy programs.

Kirtland Community College partners with the COOR (Crawford, Ogemaw, Oscoda, Roscommon) Intermediate School District to provide career and technical education to area high school students on the campus of Kirtland Community College. This education is provided through dual enrollment, concurrent enrollment and early middle college programs. Kirtland Community College provides dual enrollment opportunities to students in the Mio School District, Fairview School District (also an early middle college program), Gaylord Community Schools, Houghton Lake and Roscommon School Districts. College level courses are being taught at the Houghton Lake, Fairview and Roscommon High Schools under dual enrollment opportunities. Kirtland has dual enrollment students from approximately 17 local public schools, as well as from home school families.

- ii. The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or Science Olympiad.

Kirtland Community College sponsors a career exploration event for area students in the eighth grade to expose them to college and a multitude of career options. KYouth Theatre schedules various programs for local area school students. Summer camps are available to students in a variety of programs at our Roscommon, Grayling and Gaylord campuses. Kirtland Community College also has over 100 high school students on its campus every day taking career and technical education classes. Auto Olympics is a competitive program Kirtland offers to high school students. This competition is very engaging, and helps students to identify car parts, as well as increase vehicle-related skill sets. Kirtland provides high school students with college nights, financial aid nights and campus visits and tours. Kirtland also has partnerships with area First Robotics programs.

- iii. The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.

Kirtland Community College supports local high schools by: coordinating financial aid training and updates to counselors, participating in high school principal forums and hosting high school visits, and by providing tours and programming for students and staff. Kirtland staff provides orientation to students and parents of early middle college programs. Kirtland offers a Career Readiness Course at Vanderbilt High School, and also provides advising for COOR and Gaylord occupational program students every spring.

- iv. The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation, GED testing, or recruiting, advising, or orientation activities specific to adults.

Kirtland Community College participated in the Veterans Expo in Gaylord to support adult veterans. Kirtland supports the “Veterans Helping Veterans” organization on campus. Kirtland also provides extensive resources for veterans on the Kirtland website. Kirtland is a silver star military friendly college in the State of Michigan. GED testing is available in the Testing Center.

- v. The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.

Kirtland Community College has reverse transfer agreements signed with Lake Superior State University, Ferris State University, Grand Valley State University, Western Michigan University, Madonna University, Central Michigan University and Saginaw Valley State University. The college has articulation/transfer agreements with the College of Creative Studies, Bellevue University, Central Michigan University, Ferris State University, Indiana Wesleyan University, Madonna University, Northwood University, Palmer College of Chiropractic, Walsh College, University of Michigan-Flint, Davenport University, Franklin University, Saginaw State University and Kaplan University.

(c) For Category C, community services, the following:

- i. The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.

Kirtland Community College provides educational programming in non-credit classes featuring Art, Cooking, Computers and Technology, Firearm Safety, Employability, Small-business skills, Customer Service, Personal Finance, and Recreation. The courses are presented by Kirtland faculty and other guest instructors in a myriad of locations in the Kirtland service area. The recently developed Community and Workforce Development Division is working to provide collective impact trainings to area organizations, non-profit agencies, as well as small business by partnering with area organizations.

The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.

Kirtland provides community education activities that promote leisure and wellness. An example is a trip to Mackinac Island with instruction in history integrated with photography. The college maintains a children's youth theater providing young people experiences in art and music.

- ii. The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.

The Kirtland Community College Library provides community access to its print and online resources and computers. The Library invites all organizations to use the college databases and other materials. The college opened a new full-service community conference center in 2016 that offers opportunities for all local community nonprofits, government units, for-profit business and individuals to host meetings, seminars, and other events at an affordable cost and convenient location. It is not uncommon for Kirtland to provide meeting rooms and host events for up to 1500 community guests per week on its campuses.

- iii. The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.

Kirtland's outdoor facilities include a nature trail with exercise stations, a disc golf course, one soccer field, and a softball diamond, all open to the general public. A firing range operated by the college for law enforcement training is open to the general public for a fee. The college promotes physical activity and healthy behaviors through posters and handouts distributed about the various facilities and during periods such as orientation, through sponsorship of activities such as smoking cessation workshops and free weekly yoga sessions for employees, and by promoting events like a ladder golf competition during the summer months. The college participates in a variety of community service activities through class sponsored activities and through employees who volunteer in many community service organizations. Kirtland is a participant in the grant sponsorship of the Iron Belle Trail which is a bike trail that crosses 48 different counties.

- iv. The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.

The college participates in a variety of community service activities through class sponsored activities and through employees who volunteer in many community service organizations. Examples of this include: the construction of a Habitat for Humanity house by college dual enrolled students, haircuts for a local women's shelter provided by Kirtland's Cosmetology Program, bear trap duplication by welding students to aid in DNR trapping, and blood drives. Kirtland Community College also supports numerous sponsorships and publications, and participates in charitable activities such as golf outings.