Best Practices Resolution
July 2021

The Board of Trustees of Kirtland Community College resolves that the following criteria have been met by Kirtland Community College in accordance with the State of Michigan School Aid Act 94 of 1979, Section 388.1830 amended, subsection 230 (3):

For Category A, economic development and business or industry partnerships, the following:

(a) The community college provides customized on-site training for area companies, employees, or both.
   - Kirtland Community College provides customized on-site training for many area companies. For 2020-2021, the College has scheduled on-site training for Welding Certifications, Train the Trainer, and Leadership courses. The college offers hundreds of online courses, career training programs, and certification prep courses.
   - Kirtland/Grayling hosts meetings for about 5000 persons per month for business meetings and training
   - Kirtland collaborates with the automotive industry, manufacturing, business, public safety, and other occupations to provide courses leading to industry-recognized certificates and complete apprenticeship programs (both industry-developed and Department of Labor approved).
   - The College has become a Department of Labor Registered Apprenticeship Intermediary, holding apprenticeship Standards for local businesses.
   - Kirtland operates two testing centers for employees who need licensing and certification.

The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.

   - Kirtland Community College provides speakers to area service clubs, industry, and agencies.
   - Kirtland has contributed to the Sawmill Rural Business Incubator located in the Village of Roscommon, where clients are provided personalized assistance and where business startups are facilitated.
   - The Director of Workforce Development and Apprenticeships provides consulting to area industries and businesses.

The community college supports technological advancement through industry partnerships, incubation activities, or the operation of a Michigan technical education center or other advanced technology centers.

   - Kirtland Community College operates the Michigan Technical Education Center in the city of Gaylord and has an office for the Director of Workforce Development and Apprenticeships on the Grayling Campus.
   - Kirtland Community College is under contract with Otsego County to operate a University Center that provides opportunities for technical education.

The community college has active partnerships with local or regional workforce and economic development agencies.

   - Kirtland Community College is involved with three local Workforce Development Boards – Northeast Michigan Consortium, Region 7B Consortium, and Networks Northwest consortium. MiWorks collaborates with our workforce development initiatives to help provide grants and to support
apprenticeship education.
- Kirtland has active partnerships with local employers, including partnerships with four hospitals and seven extended care facilities that provide clinical education to students in the health science programs.
- The Dean of Occupational Programs serves as a member of the Talent District Career Council (TDCC).
- The Director of Workforce Development and Apprenticeships serves on the Workforce Development Board for the Northeast Consortium and the Career Education Advisory Board for Region 7B.
- The Director of Workforce Development and Apprenticeships established the Michigan Apprenticeship Consortium with Networks Northwest to bring greater apprenticeship awareness in the Northern Region.
- The college President has been a member of two economic development boards and still attends meetings.
- All approved occupational programs have advisory committees made up of community business and industry leaders that meet regularly.

(b) For Category B, educational partnerships, the following:

The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, direct credit, middle college, or academy programs.

- Kirtland Community College partners with the COOR (Crawford, Ogemaw, Oscoda, Roscommon) Intermediate School District to provide career and technical education to area high school students on its campuses. This education is provided through dual enrollment and early middle college programs.
- Kirtland Community College provides dual enrollment opportunities to students in the Mio, Fairview (also an early middle college program), Gaylord, Houghton Lake, West Branch, and Roscommon School Districts.
- College-level courses are being taught at the Houghton Lake, West Branch-Rose City public schools.
- The college has dual enrolled students from approximately 19 local public schools plus some homeschooled students.

The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or Science Olympiad.

- Kirtland Community College sponsors a career exploration event for area students in the eighth grade to expose them to college and a multitude of career options.
- Houghton Lake High School transports students to the Kirtland/Grayling Campus for courses.
- Kirtland is a participating member of Michigan Online and offers courses through that organization.
- Auto Olympics is a competitive program Kirtland offers to high school students. This competition is very engaging and helps students identify car parts and increase vehicle-related skill sets.
- Kirtland provides high school students with college nights, financial aid nights, and campus visits and tours. Kirtland also has partnerships with area First Robotics programs.
- The college will return to offering summer campus to students in a variety of programs at our Grayling and Gaylord campuses after the pandemic.
- Kirtland participates in MiCareerQuest, a career exploration experience for thousands of middle and high school students.
The community college provides, supports, or participates in programming to promote successful transitions to college for traditional-age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.

- This past year Kirtland provided a Career Readiness Course in three high schools.
- Kirtland has dual-enrolled students representing 19 high schools plus some homeschooled students.
- The Kirtland Foundation conducts a “Path to Success Program” for area eighth grade students. The program exposes students to college and a multitude of career options.

The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation, GED testing, or recruiting, advising, or orientation activities specific to adults.

- Kirtland Community College participated in the Veterans Expo in Gaylord to support adult veterans. Kirtland also provides extensive resources for veterans on the Kirtland website. Kirtland is a silver star military-friendly college in the State of Michigan.
- GED testing is provided at the college’s University Center in Gaylord and the Grayling campus.

The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.

- Kirtland Community College has an active partnership with Saginaw Valley State University to provide baccalaureate degrees on campus and a developing partnership with Ferris State University to offer the same.
- The college operates the University Center in Gaylord, which provides opportunities for university education in northern Michigan.
- Kirtland Community College has reverse transfer agreements signed with Lake Superior State University, Ferris State University, Grand Valley State University, Western Michigan University, Madonna University, Central Michigan University, Oakland University and Saginaw Valley State University.
- The college has articulation/transfer agreements with the College of Creative Studies, Bellevue University, Central Michigan University, Ferris State University, Indiana Wesleyan University, Madonna University, Northwood University, Palmer College of Chiropractic, Walsh College, University of Michigan-Flint, Chamberlain University, Eastern Michigan University, Grand Canyon University, Grand Valley State University, Davenport University, Franklin University, Saginaw State University, and Kaplan University.

For Category C, community services, the following:

The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.

- Kirtland Community College provides educational programming in non-credit classes featuring Art, Cooking, Computers and Technology, Firearm Safety, Employability, Small-business skills, Customer Service, Personal Finance, Google applications, and Recreation. The courses are presented by Kirtland faculty and other guest instructors in various locations in the Kirtland service area.

The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment, such as community sports.
teams, theater or musical ensembles, or artist guilds.

- Kirtland provides community education activities that promote leisure and wellness. An example is a trip to Mackinac Island with instruction in history, golf, history, character design, and photography.
- Kirtland has four intercollegiate athletic teams for men and women.
- Kirtland will open a field house in the summer of 2021 which will host community sports leagues and short courses for recreation and wellness.

The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.

- The Kirtland Community College Library provides community access to its print and online resources and computers. The Library invites all organizations to use the college databases and other materials.
- The college opened a new full-service community conference center in 2016 that offers opportunities for all local community nonprofits, government units, for-profit businesses, and individuals to host meetings, seminars, and other events at an affordable cost and convenient location. It is not uncommon for Kirtland to provide meeting rooms and host events for up to 5,000 community guests per month on its campuses.

The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.

- A firing range operated by the college for law enforcement training is open to the general public.
- In August of 2021, Kirtland will open a new Field House and provide physical fitness courses, a walking track, and league play in Pickleball, Volleyball, and Basketball.
- The college promotes physical activity and healthy behaviors through posters and handouts distributed by the college Wellness Committee. This includes sponsorship of activities such as smoking cessation workshops and free weekly yoga sessions for employees., and by promoting events like a ladder golf competition during the summer months.
- The college participates in a variety of community service activities through class-sponsored activities and through employees who volunteer in many community service organizations.
- Kirtland is a participant in the Iron Belle Trail grant sponsorship, which is a bike trail that crosses 48 different counties. Kirtland/Grayling will become a trailhead location the Trail.

The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.

- The college participates in a variety of community service activities through class-sponsored activities and when employees volunteer in many community service organizations. Examples of this include constructing a Habitat for Humanity house by college dual-enrolled students, haircuts for a local women's shelter provided by Kirtland’s Cosmetology Program, bear trap manufacture by welding students to aid the DNR trapping, and blood drives.
- Students are encouraged to participate in service learning classes.
- Kirtland Community College sponsors many community activities and events. The college also sponsors economic development and other publications of agencies.