



ARTICULATION AGREEMENT

SIENA HEIGHTS UNIVERSITY And KIRTLAND COMMUNITY COLLEGE

Siena Heights University, located at 1247 E. Siena Heights Drive, Adrian, MI 49221, with several Michigan degree completion centers and an online center, and **Kirtland Community College**, with locations in Roscommon, Grayling, Gaylord and West Branch MI, believe that collaborative programs benefit the community, employers, and students in their regions. It allows smooth transition for students transferring between institutions and maximizes allowable transfer of credits. Therefore, **Siena Heights University** and **Kirtland Community College** agree to enter into this Articulation Agreement as cooperating educational institutions and will maintain the integrity of their separate programs.

PRINCIPLES OF AGREEMENT

Siena Heights University (hereafter known as 'SHU') and **Kirtland Community College** (hereafter known as "KCC") confirm the following points of agreement, to assure equal treatment of university/college and transfer students.

1. Credit completed at KCC, will transfer towards a SHU baccalaureate degree according to the parameters below and the published transfer guide for the specific degree major.
2. To receive a baccalaureate degree from SHU, KCC students must complete the admissions and program requirements of the SHU program of study, as identified in SHU's undergraduate catalog. Upon fulfillment of baccalaureate degree requirements, the degree conferred is a SHU degree.
3. Candidates must submit an official KCC transcript to SHU showing completion of KCC coursework (including completion and designation of an associate degree, where applicable). KCC coursework will be posted to the student's SHU transcript after initial enrollment at SHU. Coursework will be posted in accordance with the SHU baccalaureate degree requirements and requisite transfer policies. KCC students transferring without an associate degree will have credits evaluated on a course- by- course basis. SHU advisors will assist KCC students with the transfer process.

4. No time limit (years) shall be placed on the acceptance of credit transferable from KCC to SHU unless there is a specific policy limitation identified by SHU.
5. KCC students transferring to SHU will be treated the same as native SHU students of equal class standing when applying for financial aid and when pre-registering for classes or accessing other student services.
6. SHU and KCC will ensure that they maintain accreditation with the appropriate regional accrediting body and ensure that all operations will be in keeping with accreditation requirements of the two institutions.
7. Either institution may terminate this agreement at any time by written notice of at least one (1) year in advance of the effective date of termination. All students currently enrolled will be allowed to complete their designated program of study at SHU.
8. Oversight of this agreement, to represent the respective institutions and to communicate any necessary changes and updates to appropriate parties as needed rests with the Associate Registrar at KCC and the Associate Director of Partnership Relations at SHU.
9. SHU and KCC agree to the development of joint promotional and communications efforts to graduates and current students. This may include mailing materials, educational fairs or classroom visits. Ongoing promotional opportunities will be reviewed and approved between the appropriate representatives at each institution.
10. Each party may provide on its website, a link to the partner institution's website.
11. Both institutions will provide counseling and advising to current and prospective students about their respective program of study and the transfer process between institutions.
12. Each party shall be separately responsible for compliance with all federal and state laws, including nondiscrimination laws. The contract term includes applicable sections of the Michigan Handicappers Civil Rights Act (Act 220 of the Public Acts of 1976, as amended, being MCLA 37.1101 et seq.) and the Elliot-Larson Civil Rights Act (Act 453 of the Public Arts of 1976 as amended, being CMLA 37.2101 et seq.) and, in particular, the provision that illegal discrimination by either party may be considered a material breach of this agreement.
13. Full time employees of Kirtland Community College are eligible for a discounted tuition rate for undergraduate and graduate degrees. Students requesting the discount need to complete the application complete a FAFSA and verify full time employment at KCC.



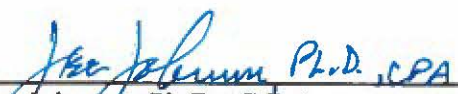
ARTICULATION AGREEMENT
SIENA HEIGHTS UNIVERSITY
And
KIRTLAND COMMUNITY COLLEGE

Siena Heights University and Kirtland Community College agree to the terms of this Agreement.

For Siena Heights University:




Sr. Peg Albert, O.P., Ph.D.
President




J. Lee Johnson, Ph.D., C.P.A.
Senior Vice President of Business and Finance

For Kirtland Community College:



Thomas Quinn, Ed. D
President



Julie Lavender, Ed. D
Vice President of Instructional Services



ARTICULATION AGREEMENT-2018
Siena Heights University - Kirtland Community College
Baccalaureate Degree Offerings

(See degree transfer guides for specific course requirements and equivalencies)

KCC Associate Degree

Associate in Business Administration, ABA
Business Management, AAS

Associate in Accounting, AA

SHU Major

Bachelor of Business Administration
Bachelor of Business Administration,
Management
Bachelor of Business Administration,
Accounting

ARTICULATED PROGRAMS AT SIENA HEIGHTS UNIVERSITY

Candidates, for a SHU academic program of study, are required to complete the specific degree requirements for that program as outlined in SHU's undergraduate academic catalog. Candidates are required to present official transcripts from KCC and any additional institution(s) attended, where applicable, and fulfill the admissions requirements, as identified, for the respective programs. The completed coursework (including degrees, where applicable) will be accepted by SHU following the admissions and academic policies of Siena Heights University.

SIENA HEIGHTS UNIVERSITY GENERAL DEGREE REQUIREMENTS

- The baccalaureate degree requires at least 120 semester hours for completion.
- For the above programs noted, a thirty-three (33) semester hour "residency" must be earned at SHU. Residency is fulfilled through online and/or on-campus courses.
- Thirty (30) semester hours must be earned at the junior/senior level (300/400), where 15 of the 30 semester hours at the 300/400 level must be earned at SHU.
- Students must fulfill all requirements of the SHU academic major and (optional) concentration.
- The cumulative grade point average must be a minimum 2.0 to transfer into the SHU degree program. A minimum 2.50 SHU cumulative grade point average is required to complete any business-related academic major.
- Up to eighty-seven (87) semester hours of credit may be applied to a SHU baccalaureate degree. This includes six (6) credits in developmental classes, four (4) credits in physical education classes, CLEP and any prior learning credit earned within the degree at KCC.
- Courses with the grade of C (2.0) and above will transfer to SHU. The grade of a D will transfer provided the course was completed *within* a conferred degree (e.g., associate degree). A transfer grade of a D cannot apply to fulfill SHU major requirements.
- Students must fulfill all SHU liberal arts requirements and proficiency requirements in mathematics.



Articulation Guide

Siena Heights University - Bachelor of Business Administration Kirtland Community College– Associate in Business Administration, ABA

KCC Degree Requirements		SHU Degree requirements:	
<u>Communication</u>		Courses bolded completed at KCC	
ENG 10303	3	<u>Liberal Arts Requirements</u>	
ENG 10403	3	LAS 301 – The Adult Learner	3
		Philosophy or Religious Studies	3
		LAS 401 – Senior Seminar	3
		Section Total	9
<u>Program Requirements</u>		<u>Cognate Requirements</u>	
ACC 12100	4	ACC 203- Met with ACC 12100	4
ACC 12200	4	ACC 204 - Met with ACC 12200	4
BUS 10100	3	Choose 3 of the 4:	
BUS 21000	3	BAM 210-Bus Applications Software	1
BUS 21500	3	BAM 211-Bus Visual & Media	1
		BAM 212-Bus Publication Design	1
		BAM 213-Internet & Bus Applications	1
200 or higher level courses in ACC, BUS, CIS, FIN, and MKT until reach 60 credits.		ECO 221- Met with ECO 20200	3
<u>Courses needed for transfer:</u>		ECO 222- Can be met with ECO 20100	3
MTH 20600		MAT 143 – Can be met with MTH 20600	3
MKT 20000		Section Total-	20
ECO 20200		Possible KCC Transfer=17 sh, SHU=3 sh	
<u>Humanities</u>		<u>Core Requirements</u>	
Choose 2 courses	6	BAM 101-Met with BUS 10100	3
<u>Mathematics</u>		BAM 201 – Business Communications Can be met with BUS 11600 OR	
MTH 12500 or higher	4	BAM 441 – Managerial Communications	3
MTH 20600 meets SHU liberal arts, proficiency and cognate requirements.		FIN 340 – Managerial Finance	3
<u>Science</u>		MGT 302 – Met with BUS 21000	3
Choose 2 courses from 2 different disciplines.		MKT 310 – Can be met with MKT 20000	3
One course needs to include a lab	5-8	BAM 479 – Strategic Management	3
<u>Social Science</u>		Section Total	18
ECO 20100	3	Possible KCC Transfer=12 sh, SHU=6 sh	
Additional course in POL, PSY, SOC	3	<u>Elective Requirements</u>	
Total credits for KCC ABA		3 semester hours completed with BUS 21500	
Additional Electives that can be taken at KCC	27	Business electives, 12 semester hours need to be at the 300/400 level.	
Courses need to be 100 level courses or above. No more than 4 semester hours of physical education courses.		MGT and MKT validators required for transfer courses equivalent to MGT 302 and MKT 310.	
Total possible transfer from KCC	87	15	
University degree	33	Section Total	
Total for BAS degree	120	Possible KCC Transfer=3 sh, SHU =12 sh	
		Minimum 33 semester hours need to be completed at SHU.	
		No “D” transfer grades in major.	
		All students must maintain a cumulative 2.50 grade point average in the major.	



Articulation Guide

Siena Heights University - Bachelor of Business Administration, Management Kirtland Community College – Associate Degree in Business Management, AAS

KCC Degree requirements		SHU Degree requirements:	
General Education Core:		Courses bolded completed at KCC	
Liberal Arts Requirements (complete at SHU)		Liberal Arts Requirements (complete at SHU)	
ENG 10303	3	LAS 301 – The Adult Learner	3
ECO 20100	4	Philosophy or Religious Studies	3
SPE 10500 or SPE 11400	3	LAS 401 – Senior Seminar	3
MTH 12000 or higher, MTH 20600 meets SHU liberal arts, proficiency and cognate requirements	4	Section Total	9
One course from GEO, POL, PSY or SOC	3		
Business Core:		Cognate Requirements	
ACC 12100	4	ACC 203- Met with ACC 12100	4
ACC 12200	4	ACC 204 – Met with ACC 12200	4
BUS 10100 or BUS 10700	3	Choose 3 of the 4:	
BUS 21000	3	BAM 210-Bus Applications Software	1
BUS 21500	3	BAM 211-Bus Visual & Media	1
BUS 24500	3	BAM 212-Bus Publication Design	1
ECO 20200	3	BAM 213-Internet & Bus Applications	1
FIN 20000	3	ECO 221- Met with ECO 20200	3
MKT 20000	3	ECO 222- Can be met with ECO 20100	3
		MAT 143 – Can be met with MTH 20600	3
		Section Total	20
		Transfer=17 sh, SHU=3 sh	
Electives:		Program Requirements	
Choose 5 courses from the following:		BAM 101 OR MGT 440 – Met with BUS 10100	3
ACC 12500	4	BAM 201 – Business Communications Can be met with BUS 11600 OR	
ACC 20500	3	BAM 441 – Managerial Communications	3
BUS 10100	3	BAM 301 – Business Ethics OR BAM 411 – Business and Society	3
BUS 10700	3	FIN 340 – Managerial Finance	3
BUS 10800	3	MGT 302 – Met with BUS 21000	3
BUS 29900	3	MKT 310 – Met with MKT 20000	3
CIS 10500	3	BAM 479 – Strategic Management	3
MKT 11000	3	MGT 357 – Supply Chain Mgt OR MGT 440 -Small Business Mgt	3
MKT 20200	3	MGT 360 –Met with BUS 24500	3
Total Credits for KCC AAS:	60-66	MGT 365 – Project Mgt OR MGT 457 – Managing Quality	3
Courses needed for transfer:		Marketing Validator	3
ENG 10403		Section Total	33
MTH 20600		Transfer=15 sh, SHU =18 sh	
ECO 20100		Elective:	
Additional Electives that can be taken at KCC 21-27		Choose 1 course not already completed:	
Courses need to be 100 level courses or above. No more than 4 semester hours of physical education courses.		BAM 450- Women in Business	3
Total possible transfer from KCC	87	MGT 357- Supply Chain Mgt	3
University degree	33	MGT 360- Human Resource Mgt	3
Total for BAS degree	120	MGT 361- Organizational Behavior	3
		MGT 365- Project Management	3

	MGT 440- Small Business Mgt	3
	MGT 450- Labor Relations	3
	MGT 452- Leadership	3
	MGT 457- Managing Quality	3
	MGT 480-Co-op	3
	<u>MGT 485- Special Topics</u>	<u>3</u>
	Section Total	3
	SHU = 3	
	Minimum 33 semester hours need to be completed at SHU.	
	No "D" transfer grades in major.	
	All students must maintain a cumulative 2.50 grade point average in the major.	



Articulation Guide
Siena Heights University - Bachelor of Business Administration, Accounting
Kirtland Community College– Associate in Accounting, AA

KCC Degree Requirements		SHU Degree requirements:	
<u>Communication</u>		Courses bolded completed at KCC	
ENG 10303	3	<u>Liberal Arts Requirements</u>	
ENG 10403	3	LAS 301 – The Adult Learner	3
		Philosophy or Religious Studies	3
		LAS 401 – Senior Seminar	3
		Section Total	9
<u>Program Requirements</u>		<u>Program Requirements</u>	
ACC 12100	4	ACC 203- Met with ACC 12100	4
ACC 12200	4	ACC 204 - Met with ACC 12200	4
ACC 20500	3	ACC 341 – Intermediate Accounting I	3
BUS 10100	3	ACC 342 – Intermediate Accounting II	3
BUS 21500	3	ACC 361 – Met with ACC 20500	3
FIN 20000	3	ACC 441 – Auditing	3
MKT 20000	3	ACC 451 – Federal taxation -Individual	3
		ACC 460 – Advanced Accounting	3
		Section Total	26
<u>Humanities</u>		Transfer = 11 sh, SHU = 15	
Choose 2 courses	6		
<u>Mathematics</u>		<u>Elective Requirements</u>	
MATH 20600	4	Choose 2 from the following:	
		ACC 350- Fraud Examinations	3
		ACC 376 – Accounting Information Systems	3
		ACC 452- Federal Taxation – Business	3
		ACC 463 – Financial Statement Analysis	3
		ACC 485 – Special Topics	3
		Section Total:	6
<u>Science</u>		<u>Cognate Requirements</u>	
Choose 2 courses from 2 different disciplines.		Choose 3 of the 4:	
One course needs to include a lab	5-8	BAM 210-Bus Applications Software	1
		BAM 211-Bus Visual & Media	1
		BAM 212-Bus Publication Design	1
		BAM 213-Internet & Bus Applications	1
		BAM 201 –Business Communication Can be met with BUS 11600 OR	
		BAM 441- Managerial Communications	3
		ECO 221- Met with ECO 20200	3
		ECO 222- Met with ECO 20100	3
		MAT 143 – Met with MTH 20600	3
		BAM 340 – Legal Environment of Business	3
		FIN 340 – Managerial Finance	3
		MGT 302 – Met with BUS 21000	3
		MKT 310-Met with BUS 20000	3
<u>Social Science</u>			
ECO 20100	3		
ECO 20200	3		
PSY 10100	3		
200 or higher level courses in ACC, BUS, CIS, FIN, MKT until reach 60 credits.			
<u>Courses needed for transfer:</u>			
MTH 20600			
MKT 20000			
Total credits for KCC ABA	60		
Additional Electives that can be taken at KCC		27	
Courses need to be 100 level courses or above. No more than 4 semester hours of physical education courses.			

Total possible transfer from KCC	87	MGT Validator	3
University degree	33	MKT Validator	3
Total for BAS degree	120	Section Total-	33
		Transfer=18 sh, SHU=15 sh	
		24 sh residency in major that includes 12 sh in ACC courses.	
		Minimum 33 semester hours need to be taken at University.	
		No "D" transfer grades in major.	
		All students must maintain a cumulative 2.50 grade point average in the major (cognates excluded).	



SIENA HEIGHTS UNIVERSITY LIBERAL ARTS EDUCATION REQUIREMENTS

Based on 60+ semester hours of transfer.

Liberal Arts Requirements that **can transfer in** to SHU from KCC as noted, **and/or** from other college credit, where applicable:

- | | |
|---|---|
| 1. ENG Composition (C or 2.0 grade minimum)
KCC: ENGL 10303 and 10403 | 6 |
| 2. Science with a Lab OR Math course
KCC: Met with MTH 20600 | 3 |
| 3. Social Science, Economics or Fine & Performing Arts
KCC: Met with ECO 20100 or 20200 | 3 |

Liberal Arts Education Requirements **completed at SHU** are below:

- | | |
|--|---|
| 1. LAS 301 The Adult Learner | 3 |
| 2. Philosophy or Religious Studies (300/400 level) course taken at Siena | 3 |
| 3. LAS 401 Senior Seminar Integrative Experience (C grade or higher) | 3 |

PROFICIENCY REQUIREMENTS

Students must demonstrate proficiency in mathematics. Proficiency is met by meeting one of the following criteria:

- i. A grade of "C" or better in any course that satisfies the university's Liberal Arts Requirement in mathematics; or
- ii. A grade of a "C" or better in MAT 102, 104, or MAT 106 at Siena; or
- iii. An ACT mathematics sub score of 23 or above; or
- iv. Passing the mathematics section of the Michigan High School Proficiency Test; or
- v. A passing score on the Siena Heights University Mathematics Proficiency Test

Note: Math proficiency is met with **MATH 20600** from KCC.



SIENA HEIGHTS UNIVERSITY CONTACT INFORMATION

Siena offers over a variety of majors and a number of baccalaureate degrees, both completely online and on-campus. SHU also offers completely online and on-campus graduate programs. SHU does not offer all degrees and/or majors at all site locations. Consultation with an academic advisor will assist students in the development of their degree plan.

Completely Online and other Degree Completion Centers in Michigan

KCC students are welcome to complete their SHU baccalaureate degree at any of our degree completion centers in Michigan, or through our Online Program. Nearby physical campuses, include a stand-alone center in Southfield, MI, or on the campus of Lansing Community College.

Please consult the university website for locations: <http://sienaheights.edu/Locations.aspx>.

Adrian—Main Campus

Those students interested in completing their baccalaureate degree through a residential experience should contact the Adrian Campus Admissions Office at 800-521-0009, ex. 7180. NOTE: Admissions criterion for the College of Arts and Sciences on the Adrian Campus are different from those of SHU's online and off-campus, degree completion locations.

<http://sienaheights.edu/Locations/Adrian-Main-Campus>

Graduate College

Siena Heights University also offers online and on-campus graduate programs upon completion of the baccalaureate degree. Please consult the university website for more information about our Graduate College: <http://sienaheights.edu/Academics/Graduate-College>