

Student Name: _____ Student Birthdate: _____

Parent/Guardian Name: _____

High School: _____

☐ Dual Enrollment ☐ Concurrent

Please initial each statement:

Statement:	Initial here:
I understand that my student will be taking college-level courses and will be expected to meet the same requirements as college students, including attending class whenever Kirtland Community College is in session, turning in work on time, and spending 6-9 hours per week (per class) on coursework outside of class.	
I understand that the grade(s) my student earns in their course(s) will go on their permanent college transcript.	
I understand that I may be responsible for reimbursing my student's high school for courses that my student does not complete or pass.	
I understand that it is my student's responsibility to keep track of course grades and to reach out to their high school counselor or the Admissions & Dual Enrollment Specialist if they are struggling.	
I understand that my student is taking a college level class, is starting a permanent college transcript and may be taking a class in a college setting with adults. The course content may at times contain materials intended for an adult audience. Please discuss this with the student. For rules and regulations, please review the college catalog and the DE Student Handbook at Kirtland.edu.	
I understand that, per federal and state law, Kirtland Community College, faculty nor the Admissions & Dual Enrollment Specialist cannot communicate information about my student directly to me unless my student completes a FERPA waiver. Information and updates will be shared with the high school and they can communicate directly with me.	
I give permission for my student to take courses through Kirtland Community College.	

I certify that I am a parent or guardian of the student indicated on this form and have the authority to give permission for them to take courses through Kirtland Community College.

Parent/Guardian Signature

Date

Please return to Brad Wagner, Admissions & Dual Enrollment Specialist at Kirtland Community College via email: brad.wagner@kirtland.edu, or to your child's high school counselor. This form must be signed and returned prior to your child registering for classes.