



Veterans Benefits Certification Request

After enrolling for courses, complete section A and forward this form to your advisor. Your advisor will review your enrollment and then forward the form to Student Financial Services. For questions regarding the number of credits necessary for benefits call the VA at 1-888-442-4551. For VA direct deposit info call 1-877-838-2778.

SECTION A – STUDENT COMPLETES THIS SECTION.

Student Name: _____ Kirtland ID: _____

Program of Study: _____ Telephone #: _____
List the specific certificate/degree you are pursuing

Is this a change of program since the last time you requested certification? Yes _____ No _____

If yes, have you submitted a VA Change of Training form to the VA? Yes _____ No _____ **If no, form must be submitted.**

CHECK ONE: Fall Winter Summer Number credits to certify _____

Type of Benefits: _____ CHAPTER 30 _____ CHAPTER 33 (POST 9-11)
_____ CHAPTER 1606 _____ CHAPTER 35

I understand that all classes I am seeking benefits for must pertain to the program of study I am pursuing at Kirtland. I acknowledge that I am responsible for knowing the rules and regulations of the VA Educational program for which I receive benefits. I understand that I must submit a new certification request if my schedule changes (add/drop/withdraw).

Signature: _____ Date: _____

Advance Pay Request Check Here – (Chap 33 not eligible per regulation. 30 day rule applies to all other programs)

SECTION B – ADVISOR USE ONLY

Program of study & Catalog Year _____ Eligible Credits: _____

Indicate any non-approved courses/credits: _____

Student informed of non-required courses and wishes to remain enrolled: _____ Yes _____ No

Student repeating any previously completed courses? _____ Yes _____ No _____
List specific course(s) numbers

Student completing a program of study this semester? _____ Yes _____ No _____

Advisor Signature: _____ Date: _____

SECTION C – STUDENT FINANCIAL SERVICES USE ONLY

Location: _____ # credits _____ \$ _____ tuition/fees PF Date: _____ Total \$: _____
Location: _____ # credits _____ \$ _____ tuition/fees Prelim VAOnce Dt: _____
Location: _____ # credits _____ \$ _____ tuition/fees Final VAOnce Dt: _____